

Baldwin Highlander Music Patrons Chaperone Duties and Responsibilities

- A chaperone is charged to assist the Music Director and his staff in the care of the students from the time they board a bus at the school until they return to school. Safety of the students is the number one priority.
- A chaperone will maintain headcount and order on a bus. If the situation interferes with the drivers operation of the bus, the music director or staff member should be contacted immediately. There is NO coed seating permitted on the buses AT ANY TIME!! Chaperones may move students to another seat as the situation dictates. Chaperones should be stationed at the front and rear of the bus.
- At least one chaperone from each bus will carry a mini medical supply bag on their person at all times. No medications either prescription or non-prescription can be given to a student without the consent of the Music Director or a student's parent.
- Each bus will carry one radio in order to keep in contact with the music director or his staff. The chaperone should make it his/her responsibility to learn the operation of the radio and use proper radio etiquette.
- A chaperone is to make sure that the rules of the school district and the marching band are enforced as outlined below. A chaperone is to command the same respect as a teacher but does not have the authority to discipline a student. That is the responsibility of the music director or his staff.
- A chaperone will accompany the students at all times while away from the buses. (i.e. while in stands at a competition or football games and while escorting to the bathrooms) The chaperone does not need to stay with the students if the music director allows free time or if the director and his staff take charge of the students.
- Since a student in uniform may not eat or drink anything but water, please refrain from eating in front of the students. Once the students are taken away by the director and his staff or when the students are settled in the stands, chaperones may then take turns for eating.
- A chaperone will treat students in a professional manner. The chaperone will not use profane language or self-discipline a student for a serious infraction. The chaperone will report any behavior problems to the music director or a staff member in a timely manner. It is their responsibility to investigate the matter and handle to resolution.
- A chaperone will enforce uniform rules as outlined below. Eating at any time while in uniform is strictly prohibited unless the music director gives other direction.

Highlander Band Code of Conduct

Membership in the Highlander Band is a privilege, not a right. As proud members of this organization, band members agree to the following basic tenets of membership:

1. I will treat all adults and fellow band members with courtesy and respect.
2. I will take proper care of my equipment and uniform, following all guidelines which are applicable, including proper uniform hanging, instrument placement in the instrument room, etc.
3. I will behave in a professional manner while in uniform at all times. This includes remaining in my seat at games, never wearing any extraneous apparel with my uniform, never using profane language, etc.
4. I will obey all Baldwin-Whitehall School District bus rules as well as Highlander bus rules.
5. I will adhere to the attendance policy of the Highlander Band. I will miss no rehearsals or performances for any reason other than illness or death in the family. When family functions require precedence, I will provide 2 weeks written notice as required in the attendance policy.
6. I will take pride in this band, striving to perform at the highest level at all times, striving to improve my musical abilities throughout the year, and striving to never display a negative attitude.
7. I will arrive on time and work hard at all rehearsals, talking only when necessary.
8. I will adhere to the Baldwin-Whitehall School District discipline policy at all times.

Band members agree to this code of conduct, as well as the Baldwin-Whitehall discipline policy, at all times. Failure to do so will result in disciplinary action as well as eventual expulsion from the band.

Rules For Uniform Use

Our band uniforms are to be worn with PRIDE. Each band member is responsible for caring for his/her uniform in a such a way that it will be in good condition for the child who will wear it next. Please note that all uniforms will be stored at the high school. No uniform or part will be taken home at any time. Uniforms will be sent for cleaning directly from the school. This will be done through the music patrons and your account (cleaning costs are built into your quota).

1. No trousers, pants, jeans, shorts, etc. are to be worn under the uniform trousers at any time. When wearing white marching pants, students must wear plain white underwear. Anything else WILL SHOW THROUGH the uniform pants.
2. Only a white T-shirt may be worn under the uniform jacket. No sweatshirts, sweaters, other coats of any kind.
3. **Instrumentalists** must provide: white socks, white and black marching shoes, and white gloves. **Auxiliary** are to provide: white marching shoes and any accessory items. All items are to be cleaned and/or polished weekly. No gloves or socks may be left in hat box. No shoes are to be placed in garment bags at any time. These items must be taken home after each performance.
4. All students will pick up their uniform in the appropriate closet in the band room. The name and uniform number is displayed on the inside of each closet door. The uniforms are in numerical order. At the conclusion of the performance, band members will return their uniforms to the proper closet, properly hung on the numbered hanger. There will be no exceptions to this rule. Please allow extra time before and after each performance. Hats and plumes are to be placed in the numbered hat box and returned to the proper area.
5. Unless specifically designated, there will be no eating or drinking in uniform at any time. DO NOT bring snacks or treats to eat during the games.
6. All students will be instructed when and where to put on or take off uniforms. No student will be permitted to dress or undress on the bus. **NO EXCEPTIONS TO THIS RULE.** Specific instructions will be given prior to each performance.
7. A rain coat is provided for each student. After a performance where the rain coat is used, it is to be hung on a hanger (hangers will be provided) and place where instructed.

Uniform Care

Proper care of your uniform will add life to the garment itself and help keep you perfectly groomed.

GENERAL PRECAUTIONS:

1. Do not apply perfume, cologne, or hairspray while your uniform is on. You must spray your hair BEFORE putting your uniform on. The residue from these items will cause a build up on the uniform and damage the fabric. This in turn will discolor the uniform and jackets. **YOU MUST FOLLOW THIS RULE.**
2. Treat stains immediately. If something is spilled onto your uniform or chewing gum or candy becomes stuck on it...**PLEASE** find an adult chaperone or the uniform chairperson to help you.
3. Take care of repairs immediately. If something becomes loose or seems to be tearing or falling apart...**PLEASE** find an adult chaperone or the uniform chairperson to help you.

PLEASE PLEASE PLEASE...read over these guidelines and use them. You and your parents are responsible for the cost of these uniforms if they become damaged. You are only borrowing them for your use while you are participating in the marching band. Let's all work together to keep these uniforms and all their parts looking good so you will look your best!!!

Uniform Replacement Costs

Uniforms are property of the Baldwin-Whitehall School District and are paid for by the taxpayers. If a band member damages any part, it is the parents' responsibility to pay for this item. If damage occurs, the band member will receive a bill from the high school office. The band member's report card and/or diploma will be withheld until the charges listed below have been paid to the school district.

Band Jacket	\$225.00
Band Trousers	90.00
Band Hat	35.00
Band Hat Box	8.00
Band Plume	18.00
Auxiliary Vest	110.00
Auxiliary Trousers (White)	50.00
Auxiliary Bodysuit (White)	40.00
Auxiliary Costume (Purple & White)	140.00
Auxiliary Costume (Competition)	140.00
Garment Bag (All Units)	10.00
Raincoat	45.00
Flags (Each)	\$25.00- \$60.00 (Depending Upon Flag)