

**Detail instructions to be completed on the reverse side**

Approved by: \_\_\_\_\_

**Huffman**

**Elementary  
Reproduction Instructions  
2018-2019**

PLEASE CHECK ONE – Document is:  Same as previously submitted  
 Revised  
 NEW

Unit Title \_\_\_\_\_

Whitehall	Number of Copies	Date Needed	Date Completed	Paynter	Number of Copies	Date Needed	Date Completed
<b>Grade 4</b>				<b>Grade 4</b>			
LA – Bauer, Regina	60			LA – Harris, Christine	70		
LA – Delon, Lisa	60			LA – Koepl, Alexandra	90		
LA – Rusnica, Natalie	60						
LA – Walsh, Melissa	30						
LA – Hayes, Kathy	30						
<b>Math</b> – Hoffman, Melissa	60			<b>Math</b> – Jeffers, Darlene	90		
<b>Math</b> – Murray, Liz	30			<b>Math</b> – Kraus, Terry	70		
<b>Math</b> – Musolino, Heather	60						
<b>Math</b> – Neyman, Kathleen	60						
<b>Science</b> – Hoffman, Melissa	60			<b>Science</b> – Harris, Christina	70		
<b>Science</b> – Murray, Elizabeth	30			<b>Science</b> – Kobistek, Bill	90		
<b>Science</b> – Musolino, Heather	60						
<b>Science</b> – Neyman, Kathleen	60						
<b>SS</b> – Bauer, Regina	90			<b>SS</b> – Kobistek, Bill	90		
<b>SS</b> – Delon, Lisa	60			<b>SS</b> – Kraus, Terry	70		
<b>SS</b> – Rusnica, Natalie	60						
<b>Whitehall Bound Ed.-Marsteller</b>				<b>Paynter Bound Edition-Fusco</b>			
<b>Curr. Revised Ed.-Huffman</b>							

**Attn: Reprographics – Send to the attention of the individual whose name is bolded and/or highlighted.**

Please return this form with the **originals** attached (if applicable) to the **Curriculum Office**. Thank You.

**Reprographics use only:**

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_  
 Original      Total Sets

Date Completed \_\_\_\_\_

Completed by \_\_\_\_\_



# BALDWIN-WHITEHALL SCHOOL DISTRICT

## Reprographics Request

### Finishing

<b>Sides:</b>	<input type="checkbox"/> 1 sided	<input type="checkbox"/> 2 sided	
<b>Paper</b> (if other than 8½ x 11 standard White):			
<input type="checkbox"/>	3-hole punched White		
<input type="checkbox"/>	8½ x 14 White (Legal)		
<input type="checkbox"/>	11 x 17		
<input type="checkbox"/>	Colored Paper		
<input type="checkbox"/>	(Specify Color)		
<b>Cover Paper:</b>	<input type="checkbox"/> Color		
	<input type="checkbox"/> Weight		

<b>Special Instructions:</b>	

<b>Part II: Approvals and Copyright Acknowledgement</b>			
Approved By:	(Principal/Supervisor)		
Accepted by	Organization Representative		
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	Signature _____		