If you <u>do not</u> have an e-funds account, start here.

TO CREATE YOUR ACCOUNT

- a. Go to https://goo.gl/S4LjoI
- b. Select the drop down menu.
- c. Click on "Create an Account".
- d. Provide the requested information.
- e. Click "Create" after you have read and agreed to the Terms of Service and Privacy Policy.

If you <u>already have</u> an e-funds account, start here.

TO ENTER NEW PAYMENT INFORMATION

- a. Go to https://goo.gl/S4LjoI and log in to your account.
- b. Select the drop down menu.
- c. Select "Payment Information" from "Account Management".
- d. Select "New Credit Card" or "New Direct Debit" to add new payment information.
- e. After entering all required information, read the consent and select "Add" to save information to the account.

TO MAKE A DONATION

- a. Select Make a Payment.
- b. On your dashboard, you will see BWSD Technology Fund listed under General Items.
- c. Enter the amount of the donation that you would like to make to the Technology Fund as well as the date for the transaction.
- d. Click on the "Add" button and then on the "Continue" button to checkout.
- e. Choose a payment method or enter a new method.
- f. Review items and total and select the appropriate button.
- g. Click on "Submit".

BWSD Technology Fund		0.00 2016-11-09 Add	1
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		tinue	
	Con	tinue	
Payments for 2016-11-09			
Payment Item Name	Pay For	Amount	
BWSD Technology Fund	Parent	\$5.00 Remove	
		\$1.00	
Convenience Fee(s)		\$2.00	
Convenience Fee(s) Total for 2016-11-09:	N	\$6.00	
	Contir	\$6.00	
Total for 2016-11-09:		\$6.00	pay the
Total for 2016-11-09:	ence fees associated with each pay	\$6.00	pay the
Total for 2016-11-09: Please review the convenie convenience fees listed abo	ence fees associated with each pay	\$6.00 nue ment. To process your payment, you must agree to	pay the