



Baldwin-Whitehall School District

Administration Office: 4900 Curry Road * Pittsburgh, Pennsylvania 15236

Telephone: 412-884-6300 * Fax: 412-885-7802

YEARLY TOOL ALLOWANCE MECHANIC REIMBURSEMENT SHEET

NAME: _____

DEPARTMENT: _____

DATE SUBMITTED: _____

Receipt Date	Total Amount	Description
		ATTACH RECEIPT HERE:

TOTAL DUE: _____

Employee Signature: _____

Supervisor Signature: _____

DATE: _____

Business Manager: _____

DATE: _____