



Baldwin-Whitehall School District

4900 Curry Road, Pittsburgh, PA 15236

FRINGE BENEFITS OPEN ENROLLMENT 2019-2020

Every year, the Allegheny County Schools Health Insurance Consortium (ACSHIC) makes changes to health benefit plans. To review the changes that have been made to your coverage, please see the enclosures. If you would like to make changes to any of your fringe benefits, you may do so during **Open Enrollment beginning May 15, 2019 thru June 7, 2019**. The Benefits you select will be in effect from July 1, 2019 through June 30, 2020. After July 1, 2019, you can only become eligible for or make changes to your health insurance by a "qualifying event" (i.e., marriage, birth of a child).

If you have questions regarding the Baldwin-Whitehall School District Open Enrollment, contact Georgann Helman at 412.884.6300, ext. 7461, Monday - Friday, 7:30 a.m. to 4:00 p.m.

All completed forms must be submitted no later than Friday, June 7, 2019.

Attention: Georgann Helman, Administration Office

The following forms are available in this packet:

MANDATORY ANNUAL COMPLETION

- Affordable Care Act (**All employees must complete and return this form annually.**)

ENROLLMENT

- Highmark Blue Cross Blue Shield Enrollment Application (**If you are satisfied with your existing coverages, no action is necessary.**)
- ACSHIC Audit Documentation
- Monthly Rates For Health Benefits (July 1, 2019 – June 30, 2020)
- Summary of Community Blue Flex EPO Benefits
- Summary of Community Blue Flex PPO Blue Benefits
 - **Individuals selecting PPO coverage will be responsible for their premium plus the difference between the EPO and PPO rates. (Refer to Collective Bargaining Agreement)**
- PPO Versus EPO Comparison
- ACSHIC Dental Plan
- ACSHIC Vision Plan

HEALTH INSURANCE BENEFIT WAIVER/OPT-OUT REQUEST

- Must Complete Annually (**If Applicable**)



Baldwin-Whitehall School District

AFFORDABLE CARE ACT- HEALTH INSURANCE BENEFITS FORM

2019-2020

The Baldwin-Whitehall School District (BWSD) provides health insurance coverage to its employees through the Allegheny County Schools Health Insurance Consortium (ACSHIC). Under the Affordable Care Act and the Baldwin-Whitehall School Board Resolution, all employees are now eligible to purchase health insurance, for themselves and their dependent children, at their own expense, starting on July 1, 2019. You may also purchase health insurance through the U.S. government's marketplace at <https://www.healthcare.gov/>. The District is sending this letter to all employees and requesting that you mark your enrollment decision in the appropriate box at the bottom of this letter and **return it to Georgann Helman at Administration no later than Friday, June 7, 2019.**

The matrix below represents costs associated with different levels of Community Blue EPO coverage offered by Baldwin-Whitehall School District and ACSHIC:

Baldwin-Whitehall School District/ACSHIC Monthly Benefit Premiums
(Rates in effect July 1, 2019 through June 30, 2020)

Tier	Monthly Premium
Employee	\$571.21
Employee and Child	\$1,281.24
Employee and Children	\$1,409.34

This letter is not a guarantee for a specific number of hours of employment, but an offer for you to purchase health insurance at your own cost. If you choose to purchase health insurance through BWSD/ACSHIC, you will be billed monthly for the full cost of the premium. Failure to pay the premium will result in your coverage being terminated by BWSD/ACSHIC.

Should you have any questions regarding this offer of insurance coverage, please contact Georgann Helman at 412-884-6300 ext. 7461.

Return the original signed form to:

Baldwin-Whitehall School District
District Administration
Attn: Georgann Helman
4900 Curry Road
Pittsburgh, PA 15236

Mark an 'X' in the box that applies to you.

- ☐ I currently have health insurance coverage through BWSD/ACSHIC.
- ☐ I would like to purchase health insurance through BWSD/ACSHIC and I will contact Georgann Helman at (412) 884-6300 ext. 7461.
- ☐ I am declining to purchase health insurance coverage through BWSD/ACSHIC.
- ☐ I currently have health insurance coverage through another provider.

Name (Print)

Name (Signature)

Date

Action Required - All Employees Must Complete and Return This Form Annually

The Baldwin-Whitehall School District is an Equal Opportunity Employer

EMPLOYEE INFORMATION — Employee must complete items 1 through 17 and sign.

1) Employee Name 										Reason for Application <input type="checkbox"/> New Hire <input type="checkbox"/> Rehire <input type="checkbox"/> Other: 										Enrollment <input type="checkbox"/> COBRA									
2) Employee First Name / Middle Initial / Last Name 																													
3) Street Address 										4) City 										5) State					6) Zip				
7) Social Security Number 										8) Effective Date of Coverage Month Day Year										9) Employee Status <input type="checkbox"/> Active <input type="checkbox"/> Retired (Date) Hourly Salary Month Day Year									
10) Employee Phone #—Home () () ()										11) Employee Phone #—Work () () ()										12) Employee Hire Date Month Day Year									

13) Check Type of Coverage Employee Only Insured & Spouse/Domestic Partner Family Parent & Child Parent & Children										MEDICAL DENTAL VISION DRUG 										COMMUNITY BLUE FLEX (select one) PPO EPO (formerly HMO)									
14) To be completed by Account Administrator only Group Number Report Code Qualifier Report Code Value																													

Complete items 15 through 18 where applicable. List eligible participants. (If you have additional dependents, attach separate sheet.)

Complete items 15 through 18 where applicable. List eligible participants. (If you have additional dependents, attach separate sheet.)									
15) Self	First Name / Middle Initial / Last Name	Do you have other insurance?	Social Security Number	Birth Date		Sex F/M	Check if		
				Mo	Dy		Student Apply	Dis- abled	AC 4
		Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, then complete #19							
a) Full Name of Physician of Record (POR) Group Practice	b) POR Number from Provider Directory	c) Are you an Established Patient? Yes <input type="checkbox"/> No <input type="checkbox"/>							
16) Spouse Dom. Part. <input type="checkbox"/>	First Name / Middle Initial / Last Name	Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, then complete #19	Social Security Number						
a) Full Name of Physician of Record (POR) Group Practice	b) POR Number from Provider Directory	c) Is Spouse/DP an Established Patient? Yes <input type="checkbox"/> No <input type="checkbox"/>							
17) Child Other <input type="checkbox"/>	First Name / Middle Initial / Last Name	Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, then complete #19	Social Security Number						
a) Full Name of Physician of Record (POR) Group Practice	b) POR Number from Provider Directory	c) Is Dependent an Established Patient? Yes <input type="checkbox"/> No <input type="checkbox"/>							
18) Child Other <input type="checkbox"/>	First Name / Middle Initial / Last Name	Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, then complete #19	Social Security Number						
a) Full Name of Physician of Record (POR) Group Practice	b) POR Number from Provider Directory	c) Is Dependent an Established Patient? Yes <input type="checkbox"/> No <input type="checkbox"/>							

*if "domestic partner" or "other" applies, complete using one of the following codes: (05) Grandchild, (07) Nephew or Niece, (17) Stepson or Stepdaughter, (29) Domestic Partner

19) If you checked YES to other insurance, fill in appropriate line:

Name of Insurance Carrier:	_____	Effective Date:	_____
Group No:	_____	Name of Policy Holder:	_____
		Policy Number:	_____
		Relationship to Highmark Policy Holder:	_____
		Policy Holder Date of Birth:	_____
		Policy Holder Employment Status:	<input type="checkbox"/> Active <input type="checkbox"/> Retired (Date) _____

To the best of my knowledge and belief, the information provided on this application is true and correct. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a crime and is subject to criminal and civil penalties. I understand that this form enrolls and identifies those eligible persons listed above in the Medical Plan as described in the agreement between the plan and my employer. I authorize my employer to make payroll deductions required for the coverage and recognize that I must formally enroll my dependents on this form or they will not be covered. I acknowledge and agree that any personally identifiable health information about me or my enrolled dependents ("Protected Health Information") is protected by The Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other privacy laws, and that, in accordance with those laws, Highmark Health Services may use and disclose Protected Health Information for payment, treatment, and health care operations as described in its Notice of Privacy Practices. I understand that a copy of Highmark Health Services' Notice of Privacy Practices is available on Highmark Health Services' Web site, or from the Highmark Health Services Privacy Office.

20) _____
 Authorized Employer Signature

21) _____
 Employee Signature

_____ Date

_____ Date



HOW TO COMPLETE YOUR HIGHMARK BLUE CROSS BLUE SHIELD ENROLLMENT APPLICATION

FOLLOWING ARE INSTRUCTIONS FOR COMPLETING THE HIGHMARK BLUE CROSS BLUE SHIELD ENROLLMENT APPLICATION.

ALL INFORMATION MUST BE COMPLETED AS INDICATED.

EMPLOYEE INFORMATION

The first thirteen (13) items ask for information regarding the employee. The information you must complete includes:

- 1) Employer Name and Reason for Application
- 2) Employee First Name, Middle Initial, Last Name.
- 3) Employee Street Address
- 4) City
- 5) State
- 6) Zip Code
- 7) Employee Social Security Number
- 8) Effective Date of Coverage
- 9) Employee Status: Please check (✓) the appropriate box indicating whether you are an Active, Retired, Hourly or Salary employee. If retired, please indicate retirement date.
- 10) Employee Home Phone Number (including area code)
– Please provide so that we may contact you if we have questions about your application and to better serve you.
- 11) Employee Work Phone Number (including area code)
- 12) Employee Hire Date (i.e., date employee first eligible to enroll for benefits) – Specify month/day/year.
Required under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 13) Check Type of Coverage for which you are enrolling, using the appropriate category (employee, two person or family).
- 14) To be completed by Account/Administrator only

Items 15 through 18 ask for important information about yourself and each eligible member of your family (15 yourself, 16 your spouse/ domestic partner, 17-18 your dependents). Please complete all requested information. If relationship is "other", please indicate the dependent's relationship to the employee according to the codes provided on the application.

- **First Name/Middle Initial/Last Name** — Complete the First Name, Middle Initial and Last Name for each eligible person listed.
- **Social Security Number** — Please include the Social Security Number of each person.
- **Do you have other insurance?** — If you or a family member have other medical insurance including Medicare, respond "yes". If not, you must respond "No".
- **Birth Date** (month/day/year)
- **Sex** (female or male)
- **Check if: Student over Maximum Regular Dependent Age, Disabled and/or Act 4 dependent**
If your dependent is over the Maximum Regular Dependent Age and is a full time student or a disabled dependent of any age or an Act 4 dependent to the age of 30 (see your benefit administrator for eligibility), please check (✓) the appropriate column by that dependent's name.

Physician of Record (POR) Information — A Physician of Record is the physician selected by the member, who provides routine care and coordinates other specialized care. Please note that choosing a POR does not impact your benefits or claims payment in any way. Choosing a POR simply helps us to better serve you by connecting you to the practice where most of your health care is received.

- a) **Full Name of Physician of Record (POR) Group Practice** — Indicate the name of the POR Group Practice selected from the Online Provider Directory for yourself and each of your dependents. You and your dependents can each choose a different POR.

- b) **Physician of Record (POR) Number from Provider Directory** — Please indicate the corresponding number for the physician practice you or your dependent chose as a POR from the Online Provider Directory, Practice Information tab.

- c) **Are you an existing Patient of this POR?** — Please check "Yes" or "No" to indicate if you are currently a patient of the POR you chose for yourself or your dependents.

For online provider lookup, go to www.highmarkbcbs.com and search under the "Find a Doctor or Rx" tab. If you need assistance with choosing a POR, please call Member Service at 1-800-241-5704.

Disclaimer: Please note that a provider number may not be available for providers that are located outside of the local servicing area. In this case, a POR cannot be chosen.

- 19) Needs to be completed if you, your spouse/domestic partner or one of your eligible dependents has other health insurance coverage or is eligible for Medicare. Please complete all information requested. Refer to your Medicare card to complete the Medicare Information section.

- 20) Should be completed by your Account Administrator.
- 21) You must sign and date the form where indicated.

Once the form is completed, retain the last copy for your records.

ACSHIC Audit Documentation

Spouse:

- **Option 1:**

- Marriage Certificate
- Updated Social Security Card

PLUS

- Employees most recent Federal Tax Return
Page 1 and 2 including signatures
“Mark Out” all financial information & social security numbers

- **Option 2:**

- Marriage Certificate
- Updated Social Security Card

PLUS

- Proof of joint ownership
Current copy of a mortgage statement; bank statement, utility bill or rental or lease agreement – Documents must show both the employee and spouse’s names.

- **Option 3:**

Newly married couples (less than 6 months)

- Marriage Certificate
- Updated Social Security Card

Children:

- Biological: Copy of Birth Certificate showing the employee as parent.
- Adopted: Copy of Court Order of Adoption listing the name of employee or spouse; name of the child, and Judge’s signature and court seal.
- Stepchild: Copy of the birth certificate listing the spouse as parent. If the spouse is not on the Employer sponsored plan, a copy of the marriage certificate is also required.
- Permanent Legal Guardianship: Copy of court documents adoption listing the name of employee or spouse; name of the child, and Judge’s signature and court seal.



Baldwin-Whitehall School District
District Administration
4900 Curry Road
Pittsburgh, PA 15236

Monthly Rates For Health Benefits
July 1, 2019 – June 30, 2020

- The percentage an employee contributes is based on their Collective Bargaining Agreement or Contract for Community Blue Flex EPO Benefits and Community Blue Flex PPO Blue Benefits.
- Individuals selecting PPO coverage will be responsible for their premium plus the difference between the EPO and PPO rates.
- Part-Time employees pay full amount as shown.

CBF PPO

\$ 611.45 Individual
\$1,370.90 Parent/Child
\$1,507.99 Parent/Children
\$1,661.07 Husband/Wife
\$1,727.05 Family

United Concordia Dental

\$27.24 Individual
\$89.57 Family

Davis Vision

\$ 5.22 Individual
\$12.75 Family

CBF EPO

\$ 571.21 Individual
\$1,281.24 Parent/Child
\$1,409.34 Parent/Children
\$1,551.74 Husband/Wife
\$1,613.48 Family



Summary of Community Blue Flex EPO Benefits

On the chart below, you'll see what your plan pays for specific services. There are two levels of network benefits coverage for certain services: Enhanced Value and Standard Value*. When you receive services from providers at the Enhanced Value level of benefits, you will pay less out of pocket. You are responsible for paying for non-emergency services received from an out-of-network provider. You may be responsible for a facility fee, clinic charge or similar fee or charge (in addition to any professional fees) if your office visit or service is provided at a location that qualifies as a hospital department or a satellite building of a hospital.

Allegheny County Schools Health Insurance Consortium

7/1/2019

Benefit	Enhanced Value	Standard Value
General Provisions		
Benefit Period(1)	Contract Year	
Deductible (per benefit period)		
Individual	None	\$500
Family	None	\$1,000
Plan Pays — payment based on the plan allowance	100%	80% after deductible
Out-of-Pocket Maximums (Once met, plan pays 100% for the rest of the benefit period)		
Individual	None	\$1,600
Family	None	\$3,200
Office/Clinic/Urgent Care Visits		
Retail Clinic Visits	100% after \$5 copayment	100% after \$40 copayment
Primary Care Provider Office Visits	100% after \$0 copayment	100% after \$20 copayment
Specialist Office Visits	100% after \$10 copayment	100% after \$50 copayment
Urgent Care Center Visits	100% after \$10 copayment	100% after \$40 copayment
Telemedicine Services (6)	100% after \$0 copayment	100% after \$20 copayment
Preventive Care(2)		
Routine Adult		
Physical exams	100% (deductible does not apply)	100% (deductible does not apply)
Adult immunizations	100% (deductible does not apply)	100% (deductible does not apply)
Colorectal cancer screening	100% (deductible does not apply)	100% (deductible does not apply)
Routine gynecological exams, including a Pap Test	100% (deductible does not apply)	100% (deductible does not apply)
Mammograms, annual routine and medically necessary	Routine: 100% (deductible does not apply) Medically Necessary: 100% (deductible does not apply)	Routine: 100% (deductible does not apply) Medically Necessary: 100% (deductible does not apply)
Diagnostic services and procedures	100% (deductible does not apply)	100% (deductible does not apply)
Routine Pediatric		
Physical exams	100% (deductible does not apply)	100% (deductible does not apply)
Pediatric immunizations	100% (deductible does not apply)	100% (deductible does not apply)
Diagnostic services and procedures	100% (deductible does not apply)	100% (deductible does not apply)
Hospital and Medical/Surgical Expenses (including maternity)		
Hospital Inpatient	100%	80% after deductible
Hospital Outpatient	100%	80% after deductible
Maternity (non-preventive facility & professional services) including dependent daughter	100%	80% after deductible
Medical Care (including inpatient visits and consultations)/Surgical Expenses	100%	80% after deductible
Emergency Services		
Emergency Room Services	100% after \$100 copayment (waived if admitted)	
Ambulance	100%	
Ambulance — Non-Emergency	100%	
Therapy and Rehabilitation Services		
Physical Medicine	100%	100% after deductible
Respiratory Therapy	100%	80% after deductible
Speech & Occupational Therapy	100%	100% after deductible
Spinal Manipulations	100% after \$25 copayment	100% after \$50 copayment
Other Therapy Services (Cardiac Rehab, Infusion Therapy, Chemotherapy, Radiation Therapy and Dialysis)	100%	80% after deductible
Mental Health/Substance Abuse		
Inpatient	100%	100%
Inpatient Detoxification/Rehabilitation	100%	100%
Outpatient	100%	100%



Enhanced Value		Standard Value
Other Services		
Allergy Extracts and Injections	100%	80% after deductible
Assisted Fertilization Procedures	100%	80% after deductible
	\$5,000 Family maximum per lifetime	
Dental Services Related to Accidental Injury	100%	80% after deductible
Diagnostic Services		
Advanced Imaging (MRI, CAT, PET scan, etc.)	100%	80% after deductible
Basic Diagnostic Services (standard imaging, diagnostic medical, lab/pathology, allergy testing)	100%	80% after deductible
Durable Medical Equipment, Orthotics and Prosthetics	100%	80% after deductible
Home Health Care	100%	80% after deductible
Hospice	100%	80% after deductible
Infertility Counseling, Testing and Treatment(3)	100%	80% after deductible
Private Duty Nursing	100%	
Skilled Nursing Facility Care	100%	80% after deductible
Transplant Services	100%	80% after deductible
Precertification Requirements(4)	YES	
Prescription Drugs		
Prescription Drug Deductible		
Individual	None	
Family	None	
Prescription Drug Program(5)	Retail Drugs 34-day Supply (Mandatory Generic)	
Defined by the Advantage Pharmacy Network - Not Physician Network. Prescriptions filled at a non-network pharmacy are not covered.	\$8 generic copayment	
	\$35 brand copayment - formulary	
	\$80 brand copayment – non-formulary	
Your plan uses the Comprehensive Formulary with an Incentive Benefit Design.	Maintenance Drugs through Mail Order 90-day Supply (Mandatory Generic)	
	\$12 generic copayment	
	\$50 brand copayment - formulary	
	\$80 brand copayment – non-formulary	

Questions? Call 1-800-215-7865

Reference Code: COMM030215

(Please have your Reference Code ready when you call.)

- (1) Your group's benefit period is based on a Contract Year. The Contract Year is a consecutive 12-month period beginning July 1st and ending June 30th.
- (2) Services are limited to those listed on the Highmark Preventive Schedule (Women's Health Preventive Schedule may apply).
- (3) Treatment includes coverage for the correction of a physical or medical problem associated with infertility. Infertility drug therapy may or may not be covered depending on your group's prescription drug program.
- (4) Highmark Medical Management & Policy (MM&P) must be contacted prior to a planned inpatient admission or within 48 hours of an emergency or maternity-related inpatient admission. Be sure to verify that your provider is contacting MM&P for precertification. If this does not occur and it is later determined that all or part of the inpatient stay was not medically necessary or appropriate, you will be responsible for payment of any costs not covered.
- (5) The formulary is an extensive list of Food and Drug Administration (FDA) approved prescription drugs selected for their quality, safety and effectiveness. It includes products in every major therapeutic category. The formulary was developed by the Highmark Pharmacy & Therapeutics Committee made up of clinical pharmacists and physicians. Your program includes coverage for both formulary and non-formulary drugs at the specific copay or coinsurance amounts listed above. Under the soft mandatory generic provision, you are responsible for the payment differential when a generic drug is authorized by your provider and you purchase a brand name drug. Your payment is the price difference between the brand name drug and generic drug in addition to the brand name drug copayment or coinsurance amounts, which may apply.
- (6) Services are provided for acute care for minor illnesses. Services must be performed by a Highmark approved telemedicine provider. Virtual Behavioral Health visits provided by a Highmark approved telemedicine provider are eligible under the Outpatient Mental Health benefit.

The Network Total Maximum Out-of-Pocket (TMOOP) is mandated by the federal government. TMOOP must include deductible, coinsurance, copays, prescription drug cost share and any qualified medical expense.

*The terms "enhanced value" and "standard value" are not descriptors of the provider's ability. This is not a contract. This benefits summary presents plan highlights only.

Please refer to the policy / plan documents, as limitations and exclusions may apply. The policy / plan documents control in the event of a conflict with this benefit summary.

The benefit grid has numerous benefits listed at 100% paid. This can include: hospitals, doctors, ambulance, therapies/physical medicine, mental health, durable medical equipment, etc. to name a few. However, that 100% paid is 100% of Highmark's allowance. The important fact is Highmark is paying 100% of an allowance not 100% of the billed charge. If your provider is participating in-network at the Enhanced tier they should accept our 100% payment as payment in full minus any benefit copay. However, if your provider is out of network or non-participating, they may bill you for balance bills which you will be responsible for. You pay the least if you use a provider in the Enhanced Network. You pay more if you use a provider in the Standard Network. You will pay the most if you use an out-of-network provider, and you may receive a bill from a provider for the difference between the provider's charge and what your plan pays (balance billing).

REV 1.30.2019



Summary of Community Blue Flex PPO Blue Benefits

On the chart below, you'll see what your plan pays for specific services. There are two levels of network benefits coverage for certain services: Enhanced Value and Standard Value*. When you receive services from providers at the Enhanced Value level of benefits, you will pay less out of pocket. You may be responsible for a facility fee, clinic charge or similar fee or charge (in addition to any professional fees) if your office visit or service is provided at a location that qualifies as a hospital department or a satellite building of a hospital.

Allegheny County Schools Health Insurance Consortium

7/1/2019

Benefit	Enhanced Value	Standard Value	Out-of-Network
General Provisions			
Benefit Period(1)	Contract Year		
Deductible (per benefit period)			
Individual	None	\$1,200	\$2,000
Family	None	\$2,400	\$4,000
Plan Pays – payment based on the plan allowance	100%	80% after deductible	50% after deductible
Out-of-Pocket Maximums (Once met, plan pays 100% for the rest of the benefit period)			
Individual	None	\$4,000	\$8,000
Family	None	\$8,000	\$16,000
Office/Clinic/Urgent Care Visits			
Retail Clinic Visits	100% after \$5 copayment	100% after \$40 copayment	50% after deductible
Primary Care Provider Office Visits	100% after 0 copayment	100% after \$20 copayment	50% after deductible
Specialist Office Visits	100% after \$10 copayment	100% after \$50 copayment	50% after deductible
Urgent Care Center Visits	100% after \$10 copayment	100% after \$40 copayment	50% after deductible
Telemedicine Services (6)	100% after \$0 copayment	100% after \$20 copayment	Not Covered
Preventive Care(2)			
Routine Adult			
Physical exams	100% (deductible does not apply)	100% (deductible does not apply)	50% after deductible
Adult immunizations	100% (deductible does not apply)	100% (deductible does not apply)	50% after deductible
Colorectal cancer screening	100% (deductible does not apply)	100% (deductible does not apply)	50% after deductible
Routine gynecological exams, including a Pap Test	100% (deductible does not apply)	100% (deductible does not apply)	50% (deductible does not apply)
Mammograms, annual routine and medically necessary	Routine: 100% (deductible does not apply) Medically Necessary: 100% (deductible does not apply)	Routine: 100% (deductible does not apply) Medically Necessary: 100% (deductible does not apply)	50% after deductible
Diagnostic services and procedures	100% (deductible does not apply)	100% (deductible does not apply)	50% after deductible
Routine Pediatric			
Physical exams	100% (deductible does not apply)	100% (deductible does not apply)	50% after deductible
Pediatric immunizations	100% (deductible does not apply)	100% (deductible does not apply)	50% (deductible does not apply)
Diagnostic services and procedures	100% (deductible does not apply)	100% (deductible does not apply)	50% after deductible
Hospital and Medical/Surgical Expenses (including maternity)			
Hospital Inpatient	100%	80% after deductible	50% after deductible
Hospital Outpatient	100%	80% after deductible	50% after deductible
Maternity (non-preventive facility & professional services) including dependent daughter	100%	80% after deductible	50% after deductible
Medical Care (including inpatient visits and consultations)/Surgical Expenses	100%	80% after deductible	50% after deductible
Emergency Services			
Emergency Room Services	100% after \$100 copayment (waived if admitted)		
Ambulance		100%	
Ambulance – Non-Emergency		100%	
Therapy and Rehabilitation Services			
Physical Medicine	100%	100% after deductible	50% after deductible
Respiratory Therapy	100%	80% after deductible	50% after deductible
Speech & Occupational Therapy	100%	100% after deductible	50% after deductible
Spinal Manipulations	100% after \$25 copayment	100% after \$50 copayment	50% after deductible
Other Therapy Services (Cardiac Rehab, Infusion Therapy, Chemotherapy, Radiation Therapy and Dialysis)	100%	80% after deductible	50% after deductible
Mental Health/Substance Abuse			
Inpatient	100%	100%	50% after deductible
Inpatient Detoxification/Rehabilitation	100%	100%	50% after deductible
Outpatient	100%	100%	50% after deductible



Benefit	Enhanced Value	Standard Value	Out-of-Network
Other Services			
Allergy Extracts and Injections	100%	80% after deductible	50% after deductible
Assisted Fertilization Procedures	100%	80% after deductible	50% after deductible
Dental Services Related to Accidental Injury	100%	\$5,000 Family Maximum, per Lifetime	
Diagnostic Services		80% after deductible	Not Covered
Advanced Imaging (MRI, CAT, PET scan, etc.)	100%	80% after deductible	50% after deductible
Basic Diagnostic Services (standard imaging, diagnostic medical, lab/pathology, allergy testing)	100%	80% after deductible	50% after deductible
Durable Medical Equipment, Orthotics and Prosthetics	100%	80% after deductible	50% after deductible
Home Health Care	100%	80% after deductible	50% after deductible
Hospice	100%	80% after deductible	50% after deductible
Infertility Counseling, Testing and Treatment(3)	100%	80% after deductible	50% after deductible
Private Duty Nursing		100%	
Skilled Nursing Facility Care	100%	80% after deductible	50% after deductible
Transplant Services	100%	80% after deductible	50% after deductible
Prequalification Requirements(4)		YES	
Prescription Drugs			
Prescription Drug Deductible		None	
Individual		None	
Family		None	
Prescription Drug Program(5) Defined by the Advantage Pharmacy Network - Not Physician Network. Prescriptions filled at a non-network pharmacy are not covered. Your plan uses the Comprehensive Formulary with an Incentive Benefit Design.		Retail Drugs 34-Day Supply (Mandatory Generic) \$8 generic copayment \$35 brand copayment - formulary \$60 brand copayment - non-formulary Maintenance Drugs through Mail Order 90-day Supply (Mandatory Generic) \$12 generic copayment \$50 brand copayment - formulary \$80 brand copayment - non-formulary	

Questions? Call 1-800-215-7865

Reference Code: COMM040215

(Please have your Reference Code ready when you call.)

- (1) Your group's benefit period is based on a Contract Year. The Contract Year is a consecutive 12-month period beginning July 1st and ending June 30th.
- (2) Services are limited to those listed on the Highmark Preventive Schedule (Women's Health Preventive Schedule may apply).
- (3) Treatment includes coverage for the correction of a physical or medical problem associated with infertility. Infertility drug therapy may or may not be covered depending on your group's prescription drug program.
- (4) Highmark Medical Management & Policy (MM&P) must be contacted prior to a planned inpatient admission or within 48 hours of an emergency or maternity-related inpatient admission. Be sure to verify that your provider is contacting MM&P for prequalification. If this does not occur and it is later determined that all or part of the inpatient stay was not medically necessary or appropriate, you will be responsible for payment of any costs not covered.
- (5) The formulary is an extensive list of Food and Drug Administration (FDA) approved prescription drugs selected for their quality, safety and effectiveness. It includes products in every major therapeutic category. The formulary was developed by the Highmark Pharmacy & Therapeutics Committee made up of clinical pharmacists and physicians. Your program includes coverage for both formulary and non-formulary drugs at the specific copay or coinsurance amounts listed above. Under the soft mandatory generic provision, you are responsible for the payment differential when a generic drug is authorized by your provider and you purchase a brand name drug. Your payment is the price difference between the brand name drug and generic drug in addition to the brand name drug copayment or coinsurance amounts, which may apply.
- (6) Services are provided for acute care for minor illnesses. Services must be performed by a Highmark approved telemedicine provider. Virtual Behavioral Health visits provided by a Highmark approved telemedicine provider are eligible under the Outpatient Mental Health benefit.

The Network Total Maximum Out-of-Pocket (TMOOP) is mandated by the federal government. TMOOP must include deductible, coinsurance, copays, prescription drug cost share and any qualified medical expense.

**The terms "enhanced value" and "standard value" are not descriptors of the provider's ability. This is not a contract. This benefits summary presents plan highlights only.*

Please refer to the policy / plan documents, as limitations and exclusions may apply. The policy / plan documents control in the event of a conflict with this benefit summary.

The benefit grid has numerous benefits listed at 100% paid. This can include: hospitals, doctors, ambulance, therapies/physical medicine, mental health, durable medical equipment, etc. to name a few. However, that 100% paid is 100% of Highmark's allowance. The important fact is Highmark is paying 100% of an allowance not 100% of the billed charge. If your provider is participating in-network at the Enhanced tier they should accept our 100% payment as payment in full minus any benefit copay. However, if your provider is out of network or non-participating, they may bill you for balance bills which you will be responsible for. You pay the least if you use a provider in the Enhanced Network. You pay more if you use a provider in the Standard Network. You will pay the most if you use an out-of-network provider, and you may receive a bill from a provider for the difference between the provider's charge and what your plan pays (balance billing).

REV 1.30.2019



2019/2020 MEDICAL SCHEDULE OF BENEFITS

Listed below is the 2019/2020 Medical Schedule of Benefits for the

Allegheny County Schools Health Insurance Consortium Health Plans

On the chart below, you'll see what your plan pays for specific services. You may be responsible for a facility fee, clinic charge or similar fee or charge (in addition to any professional fees) if your office visit or service is provided at a location that qualifies as a hospital department or a satellite building of a hospital.

July 1, 2019

Program Options	Community Blue Flex PPO			Community Blue Flex EPO (formerly HMO)	
	Enhanced Value	Standard Value	Out-of-Network	Enhanced Value	Standard Value
Benefit Period (1)	Contract Year			Contract Year	
PCP Required for Enrollment	No	No	No	No	No
Deductible	None	\$1,200 Individual \$2,400 Family	\$2,000 Individual \$4,000 Family	None	\$500 Individual \$1,000 Family
Out-of-Pocket Maximums (Once met, plan pays 100% for the rest of the benefit period)	None	\$4,000 Individual \$8,000 Family	\$8,000 Individual \$16,000 Family	None	\$1,600 Individual \$3,200 Family
Coinsurance	100%	80% after deductible	50% after deductible	100%	80% after deductible
Primary Care Provider Office Visits	100% after \$0 copay	100% after \$20 copay	50% after deductible	100% after \$0 copay	100% after \$20 copay
Specialist Office Visits	100% after \$10 copay	100% after \$50 copay	50% after deductible	100% after \$10 copay	100% after \$50 copay
Retail Clinic Visits	100% after \$5 copay	100% after \$40 copay	50% after deductible	100% after \$5 copay	100% after \$40 copay
Urgent Care Center Visits	100% after \$10 copay	100% after \$40 copay	50% after deductible	100% after \$10 copay	100% after \$40 copay
Telemedicine Services (6)	100% after \$0 copay	100% after \$20 copay	Not Covered	100% after \$0 copay	100% after \$20 copay
Preventive Care (2)					
Routine Adult					
Physical Exams	100% deductible does not apply	100% deductible does not apply	50% after deductible	100% deductible does not apply	100% deductible does not apply
Adult Immunizations	100% deductible does not apply	100% deductible does not apply	50% after deductible	100% deductible does not apply	100% deductible does not apply
Colorectal cancer screening	100% deductible does not apply	100% deductible does not apply	50% after deductible	100% deductible does not apply	100% deductible does not apply
Routine gynecological exams, including Pap Test	100% deductible does not apply	100% deductible does not apply	50% deductible does not apply	100% deductible does not apply	100% deductible does not apply
Mammograms, annual routine and medically necessary	Routine: 100% deductible does not apply Medically necessary: 100% deductible does not apply	Routine: 100% deductible does not apply Medically necessary: 100% deductible does not apply	50% after deductible	Routine: 100% deductible does not apply Medically necessary: 100% deductible does not apply	Routine: 100% deductible does not apply Medically necessary: 100% deductible does not apply
Diagnostic services and procedures	100% deductible does not apply	100% deductible does not apply	50% after deductible	100% deductible does not apply	100% deductible does not apply
Routine Pediatric					
Physical Exams	100% deductible does not apply	100% deductible does not apply	50% after deductible	100% deductible does not apply	100% deductible does not apply
Pediatric Immunizations	100% deductible does not apply	100% deductible does not apply	50% deductible does not apply	100% deductible does not apply	100% deductible does not apply
Diagnostic services and procedures	100% deductible does not apply	100% deductible does not apply	50% after deductible	100% deductible does not apply	100% deductible does not apply
Emergency Room Services	100% after \$100 copay (Waived if admitted)			100% after \$100 copay (Waived if admitted)	
Hospital/Medical/Surgical Expenses (include maternity)					
Hospital Inpatient					
Hospital Outpatient					
Maternity (non preventive facility & professional services)	100%	80% after deductible	50% after deductible	100%	80% after deductible
Med/Surgical (except ofc visits)					
Assisted Fertilization Procedures	100%	80% after deductible	50% after deductible	100%	80% after deductible
	\$5,000 family maximum, per lifetime			\$5,000 family maximum, per lifetime	



Therapy and Rehabilitation Services					
Physical Medicine, Speech & Occupational Therapy	100% Unlimited visits	100% after deductible	50% after deductible Unlimited visits	100% Unlimited visits	100% after deductible
Respiratory Therapy	100% Unlimited visits	80% after deductible	50% after deductible Unlimited visits	100% Unlimited visits	80% after deductible
Spinal Manipulations	100% after \$25 copay	100% after \$50 copay	50% after deductible	100% after \$25 copay	100% after \$50 copayment
Other Therapy Services (Cardiac Rehab, Infusion Therapy, Chemotherapy, Radiation Therapy & Dialysis)	100%	80% after deductible	50% after deductible	100%	80% after deductible
Mental Health/Substance Abuse					
Inpatient	100%	100%	50% after deductible	100%	100%
Inpatient Detoxification/Rehabilitation	100%	100%	50% after deductible	100%	100%
Outpatient	100%	100%	50% after deductible	100%	100%
Other Services					
Diagnostic Services – Advanced imaging (MRI, CAT, PET scan, etc.)	100%	80% after deductible	50% after deductible	100%	80% after deductible
Basic Diagnostic Services - (standard imaging, diagnostic medical, lab, pathology, allergy testing)	100%	80% after deductible	50% after deductible	100%	80% after deductible
Transplant Services	100%	80% after deductible	50% after deductible	100%	80% after deductible
Skilled Nursing Facility Care	100%	80% after deductible	50% after deductible	100%	80% after deductible
Durable Medical Equipment, Orthotics and Prosthetics					
Home Health Care	100%	80% after deductible	50% after deductible	100%	80% after deductible
Hospice					
Infertility Counseling, Testing and Treatment (3)					
Private Duty Nursing		100%			100%
Precertification Requirements (4)		YES			YES
Prescription Drugs (5)					
Prescription Drug Program					
Defined by the Advantage Pharmacy Network – Not Physician Network. Prescriptions filled at a non-network pharmacy are not covered.					
Your plan uses the Comprehensive Formulary with an Incentive Benefit Design.					
		Retail Drugs \$8 generic copay \$35 brand copay, formulary \$80 brand copay, non-formulary Mandatory Generic 34 day supply			Retail Drugs \$8 generic copay \$35 brand copay, formulary \$80 Brand copay, non-formulary Mandatory Generic 34 day supply
		Maintenance Drugs – Mail Order \$12 generic copay \$50 brand copay, formulary \$80 brand copay, non-formulary Mandatory Generic 90 day supply			Maintenance Drugs – Mail Order \$12 generic copay \$50 brand copay, formulary \$80 brand copay, non-formulary Mandatory Generic 90 day supply
Questions? Call 1-800-215-7865		REFERENCE CODE: COMM040215 (please have reference code ready when you call)		REFERENCE CODE: COMM030215 (please have reference code ready when you call)	

(1) Your group's benefit period is based on a Contract Year. The contract year is a consecutive 12 month period, beginning July 1st and ending June 30th.

(2) Services are limited to those listed on the Highmark Preventive Schedule. (Women's Health Preventive Schedule may apply).

(3) Treatment includes coverage for the correction of a physical or medical problem associated with infertility. Infertility drug therapy may or may not be covered depending on your group's prescription drug program.

(4) Highmark Healthcare Management Services (HMS) must be contacted prior to a planned inpatient admission or within 48 hours of an emergency or maternity related inpatient admission. Some facility provider will contact HMS and obtain precertification of the inpatient admission on your behalf. Be sure to verify that your provider is contacting HMS for precertification. If not, you are responsible for contacting HMS. If this does not occur and it is later determined that all or part of the inpatient stay was not medically necessary or appropriate, you will be responsible for payment of any costs not covered.

(5) The formulary is an extensive list of Food and Drug Administration (FDA) approved prescription drugs selected for their quality, safety and effectiveness. It includes products in every major therapeutic category. The formulary was developed by the Highmark Pharmacy and Therapeutics Committee made up of clinical pharmacist and physicians. Your program includes coverage for both formulary and non-formulary drugs at the specific copay or coinsurance amounts listed above. You are responsible for the payment differential when a generic drug is authorized by you doctor and you elect to purchase a brand name drug. Your payment is the price difference between the brand name drug and generic drug in addition to the brand name drug copayment or coinsurance amounts, which may apply.

(6) Services are provided for acute care for minor illnesses. Services must be performed by a Highmark approved telemedicine provider. Virtual Behavioral Health visits provided by a Highmark approved telemedicine provider are eligible under the Outpatient Mental Health benefit.

The Network Total Maximum Out-of-Pocket (TMOOP) is mandated by the federal government. TMOOP must include deductible, coinsurance, copays, prescription drug cost share and any qualified medical expense.

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The benefit grid has numerous benefits listed at 100% paid. This can include: hospitals, doctors, ambulance, therapies/physical medicine, mental health, durable medical equipment, etc. to name a few. However, that 100% paid is 100% of Highmark's allowance. The important fact is Highmark is paying 100% of an allowance not 100% of the billed charge. If your provider is participating in-network at the Enhanced tier they should accept our 100% payment as payment in full minus any benefit copay. However, if your provider is out of network or non-participating, they may bill you for balance bills which you will be responsible for. You pay the least if you use a provider in the Enhanced Network. You pay more if you use a provider in the Standard Network. You will pay the most if you use an out-of-network provider, and you may receive a bill from a provider for the difference between the provider's charge and what your plan pays (balance billing).

REV 1.30.2019

UNITED CONCORDIA® DENTAL

Protecting More Than Just Your Smile®

Dental Benefits Summary for ACSHC with All Riders

Effective Date: July 1, 2019		Network: Advantage	
Benefit Category ¹	CONCORDIA FLEX PLAN		
	In-Network ²	Non-Network ²	
Class I – Diagnostic/Preventive Services			
Exams Bitewing X-rays All Other X-rays Cleanings & Fluoride Treatments (Two per July 1-June 30 contract year) Sealants Palliative Treatment	100%	100% UCR*	
Class II – Basic Services			
Basic Restorative (Fillings, Including Posterior Resins) Simple Extractions Space Maintainers Repairs of Crowns, Inlays, Onlays, Bridges & Dentures Endodontics Nonsurgical Periodontics General Anesthesia	100%	100% UCR*	
Class III – Major Services			
Inlays, Onlays, Crowns Complex Oral Surgery Surgical Periodontics Prosthetics (Bridges, Dentures) Implants	80% 50% \$1,000 Allowance per implant/3 per lifetime	80% UCR* 50% UCR*	
Orthodontics for dependent children to age 19			
Diagnostic, Active, Retention Treatment	50%	50% UCR*	
Included Plan Features			
Pregnancy Benefit ³	<ul style="list-style-type: none">• Covers 1 additional cleaning during pregnancy• Covers 1 additional periodontal maintenance• Scaling and root planing• 4 periodontal surgery procedures		
Smile for Health®--Wellness ³ <i>Provides periodontal care for people with certain chronic medical conditions: diabetes, heart disease, lupus, oral cancer, organ transplant, rheumatoid arthritis and stroke</i>	<ul style="list-style-type: none">• Covers 1 additional periodontal maintenance per year and all are covered at 100%• Scaling and root planing are covered at 100%• 4 periodontal surgery procedures are covered at 100%		
Maximums & Deductibles (applies to the combination of services received from network and non-network dentists)			
Annual Program Deductible (per person/per family)	None		
Annual Program Maximum (per person)	Unlimited		
Lifetime Orthodontic Maximum (per person)	\$1,500		
Reimbursement Inside Pennsylvania	Advantage	Advantage	
Reimbursement Outside Pennsylvania	Advantage	90th Percentile	

Representative listing of covered services – certificate of coverage provides a detailed description of benefits.

1. Dependent children covered to age 26.

2. Reimbursement is based on our schedule of maximum allowable charges (MACs). Network dentists agree to accept our allowances as payment in full for covered services. *Non-network dentists may bill the member for any difference between our allowance and their fee (also known as balance billing). United Concordia Dental's standard exclusions and limitations apply.

3. Members (subscribers or covered dependents) with certain medical conditions must sign up for this program through **My Dental Benefits** on UnitedConcordia.com.



DavisVision™



Allegheny County Schools
Health Insurance Consortium

Fashion Vision Plan

Healthy eyes and clear vision are an important part of your overall health and quality of life. With the rising cost of eyewear you can't afford not to be covered through a managed vision care plan. Your vision plan helps you care for your eyes while saving you money by offering:

Paid-in-full eye examinations, eyeglasses and contacts!

Frame Collection: Your plan includes a selection of designer, name brand frames that are completely covered in full.¹

One-year eyeglass breakage warranty included on plan eyewear at no additional cost!

How to locate a Network Provider...

Just log on to the Open Enrollment section of our Member site at davisvision.com and click "Find a Provider" to locate a provider near you including:



For more details about the plan, just log on to the Open Enrollment section of our Member site at davisvision.com or call **1.877.923.2847** and enter Client Code **4230**.

¹ The Davis Vision Collection is available at most participating independent provider locations.
² For dependent children, monocular patients and patients with prescriptions of 6.00 diopters or greater.
³ Transitions® is a registered trademark of Transitions Optical, Inc.
⁴ Enhanced frame allowance available at all Visionworks Locations nationwide.

Davis Vision has made every effort to correctly summarize your vision plan features. In the event of a conflict between this information and your organization's contract with Davis Vision, the terms of the contract or insurance policy will prevail.

IN-NETWORK BENEFITS	
Eye Examination	Every 12 months, Covered in full
Eyeglasses	
Spectacle Lenses	Every 24 months, every 12 months for dependents up to age 19, Covered in full For standard single-vision, lined bifocal, or trifocal lenses
Frames	Every 24 months, Covered in full Any Fashion frame from Davis Vision's Collection ¹ (value up to \$100) OR \$100 retail allowance toward any frame from provider supply OR \$150 allowance to go toward any frame from a Visionworks family of store locations. ⁴
Contact Lenses	
Contact Lens Evaluation, Fitting & Follow Up Care	Every 24 months, Collection Contacts: Covered in full
Contact Lenses (in lieu of eyeglasses)	Every 24 months, \$80 retail allowance toward provider supplied disposable contact lenses, \$110 retail allowance for specialty and non-disposable contact lenses

ADDITIONAL DISCOUNTED LENS OPTIONS & COATINGS

MOST POPULAR OPTIONS <small>Savings based on in-network usage and average retail values</small>	Without Davis Vision	With Davis Vision
Scratch-Resistant Coating	\$25	\$0
Polycarbonate Lenses	\$66	\$0 ² -\$35
Standard Anti-Reflective (AR) Coating	\$83	\$40
Standard Progressives (no-line bifocal)	\$198	\$0
Plastic Photosensitive (Transitions ^{®3})	\$110	\$70

Lower costs and more benefits! See the savings!

Service	Without Davis Vision	With Davis Vision
Eye Examination	\$103	\$0
Lenses		
Bifocals	\$116	\$0
Scratch-Resistant Coating	\$25	\$0
Transitions ^{®3}	\$110	\$70
Frame	\$160	\$0
Total	\$514	\$70

Savings up to:
\$444



Here's what
we have to
offer...

Value for our Members

A comprehensive benefit ensuring low out-of-pocket cost to members and their families. Our goal is 100% member satisfaction.

Convenient Network Locations

A national network of credentialed preferred providers throughout the 50 states.

Freedom of Choice

Access to care through either our network of independent, private practice doctors (optometrists and ophthalmologists) or select retail partners.

Value-Added Features:

- Mail Order Contact Lenses Replacement contacts (after initial benefit) through DavisVisionContacts.com mail-order service ensures easy, convenient, purchasing online and quick, direct shipping to your door. Log on to our member Web site for details.
- Davis Vision provides you and your eligible dependents with the opportunity to receive discounted laser vision correction, often referred to as LASIK. For more information, visit www.davisvision.com.

Contact Info

For more details about the plan, just log on to the Open Enrollment section of our Member site at davisvision.com or call 1.877.923.2847 and enter Client Code 4230.

ADDITIONAL OPTIONS	WITHOUT DAVIS VISION	WITH DAVIS VISION
FRAMES		
Fashion Frame (from the Davis Vision Collection)	\$100	\$0
Designer Frame (from the Davis Vision Collection)	\$160	\$20
Premier Frame (from the Davis Vision Collection)	\$195	\$40
LENSES		
All Ranges of Prescriptions and Sizes	\$90	\$0
Plastic Lenses	\$78	\$0
Oversized Lenses	\$20	\$0
Tinting of Plastic Lenses	\$25	\$15
Scratch-Resistant Coating	\$25	\$0
Polycarbonate Lenses	\$66	\$0 ¹ or \$35
Ultraviolet Coating	\$25	\$15
Standard Anti-Reflective (AR) Coating	\$83	\$40
Premium AR Coating	\$104	\$55
Ultra AR Coating	\$121	\$69
Intermediate-Vision Lenses	\$150	\$30
Standard Progressive Addition Lenses	\$198	\$0
Premium Progressives Addition Lenses	\$247	\$40
Ultra Progressive Addition Lenses	\$369	\$90
High-Index Lenses	\$120	\$60
Polarized Lenses	\$103	\$75
Photochromic Lenses (i.e. Transitions®, etc.) ²	\$110	\$70
Scratch Protection Plan (Single vision Multifocal lenses)		\$20 \$40

¹ Polycarbonate lenses are covered in full for dependent children, monocular patients and patients with prescriptions 6.00 diopters or greater.

² Transitions® is a registered trademark of Transitions Optical, Inc.

Out-of-Network Benefits

You may receive services from an out-of-network provider, although you will receive the greatest value and maximize your benefit dollars if you select a provider who participates in the network. If you choose an out-of-network provider, you must pay the provider directly for all charges and then submit a claim for reimbursement to:

Vision Care Processing Unit
P.O. Box 1525
Latham, NY 12110

OUT-OF-NETWORK REIMBURSEMENT SCHEDULE
<p>Eye Examination up to \$40 Frame up to \$64 Spectacle Lenses (per pair) up to: Single Vision \$30, Bifocal \$40, Trifocal \$60, Lenticular \$80 Progressive Lenses \$130</p> <p>Dependents up to age 19 may receive: Single Vision Polycarbonate \$70 Bifocal Polycarbonate \$80 Trifocal Polycarbonate \$95</p> <p>Evaluation/Fitting \$35 Elective Contacts up to \$80, Visually Required Contacts up to \$225</p>

According to the individual collective bargaining agreements, only qualified employees are eligible.



Baldwin-Whitehall School District
District Administration
4900 Curry Road
Pittsburgh, PA 15236

Health Insurance Benefit Waiver/Opt-Out Request

Name _____ Building _____

Position _____

I hereby notify the Baldwin-Whitehall School District that I wish to waive my participation in the District's group insurance plans, as follows, in lieu of a supplemental payroll payment. Such payment will be made in accordance with the Compensation/Benefit Policy.

***I waive my coverage in the following plans:**

(Please check one)

- ☐ All Coverage
- ☐ Medical Coverage only
- ☐ Dental Coverage only
- ☐ Vision Coverage only

(Please check one)

- ☐ Individual
- ☐ Parent/Child
- ☐ Parent/Children
- ☐ Husband/Wife
- ☐ Family

This waiver will remain in effect for the entire **2019/2020** school year. I understand that during this period, I may not rejoin the plan for any reason except for the following non-medical instances as follows:

1. death, layoff, discharge or other loss of benefits by the person whom I am relying for benefits or
2. divorce or separation is shown to cause loss of benefits or
3. during any open enrollment period and
4. the amount of your payment will be pro-rated upon re-enrollment in the plan.

At the end of this waiver period, you may either rejoin the plan or waive your coverage for the next school year.

***A letter/document (not insurance card) from your spouse's/parent's employer must be included with this form stating that you are enrolled in Medical, Dental, Vision (that applies) plus the following type of coverage—Individual; Parent/Child; Parent/Children; Husband/Wife; or Family.**

Signature _____

Date _____

Please return this form to Georgann Helman, Administration Office, by June 7, 2019.

For Business/Human Resources Office Use Only