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## **Required Clearances for all Employees**

There are three (3) required background checks for **ALL** Baldwin-Whitehall School District Employees:

### **1. Act 34 – State Police Criminal Record**

Can be completed on-line at <https://epatch.state.pa.us/Home.jsp> Reason for the request – EMPLOYMENT

### **2. Act 33/151 – Department of Public Welfare Child Abuse Report**

Can be completed on-line at <https://www.compass.state.pa.us/CWIS> Reason for the request – EMPLOYMENT

### **3. Act 114 – Federal Criminal History Record Information (CHRI) – FBI Fingerprint Report**

Must be complete on-line at <https://uenroll.identogo.com/>

Must enter the Service Code **1KG6XN**

Once you have submitted your information and receive a UEID number, you must complete the process by having your fingerprints done at a designated Fingerprint Location; walk-ins are welcome, however, appointments are recommended

**NOTE:** There is a fee for each Clearance

Please contact the Human Resource Department at 412-884-6608, if you have any questions.